



# 2025-2026 STUDENT PARKING PERMIT CONTRACT

OFFICE USE:

PERMIT #:

GRADE:

Welcome back T-wolves! Thank you for your interest in applying for a Jackson High School Parking Permit for the 2025-2026 School year. Please read over the information in the contract below, and sign at the bottom, indicating you understand your rights and responsibilities. Please return this contract and provide the necessary listed documentation to complete the process. **Please note: no contract is required to park in the upper lot.**

## Necessary steps and documentation

- Provide a printed and signed copy of this Student Parking Permit Contract. Printed copies are available at ASB Office or electronically at JHS website.
- Provide a photocopy of student's driver's license (not a permit).
- Provide a photocopy of insurance.
- Provide cash or a check made out to: **JHS ASB.**

## Assigned Student Parking & Parking Permit Cost

Main Lot Parking Spaces: **\$50**

Upper Lot Parking Spaces: **Free, first come first served-No Permit required**

## Parking Permit Rollout

- Seniors will be able to purchase permits starting the week of September 8<sup>th</sup> – 12<sup>th</sup>
- Juniors will be able to purchase permits starting the week of September 15<sup>th</sup> – 18<sup>th</sup>
- **No parking permit is needed for the upper lot.**

## Parking Rights and Responsibilities

Students who are approved for a parking permit have the right to park in their assigned lot during school hours and are responsible to obey all posted signs and traffic rules. Students also have the responsibility to make sure their permit is hung on their rear-view mirror and is clearly visible from outside their car. Students are also responsible for making sure they are parked within the white lines of their space.

## Parking Expectations and Violations:

All students are bound by the JHS code of conduct which they agree and sign off on their parking contract. Any major infractions can result in revocation of parking permit, without a refund. Athletes and club participants are also bound by the athletic & activities code of conduct. Misconduct related to parking (such as forging a parking pass or ignoring warnings and fines) could find a student in violation of the school, athletic, and/or activities code of conduct.

- **Parking in the main lot without a permit or illegally parking will result in the following progression:**
  - 1st offense: Verbal warning by campus security
  - 2nd: \$25 ticket posted to student account
  - 3rd: \$50 ticket posted to student account
  - 4th: Administrative conference and further disciplinary action

## Attendance Responsibility

Students are expected to arrive on-time to their first class period. Students who have a combination of five unexcused absences and/or tardies to their first class of the day in a semester will have their parking permit reviewed with a conference. When students reach a combination of eight unexcused absences/tardies, their pass will be suspended for

two weeks. Students who reach a combination of 10 unexcused absences and/or tardies to their first class will have their parking permit revoked without a refund. They will be placed at the end of the waiting list for a parking space.

**STUDENTS ARE NOT PERMITTED TO PARK IN THE FOLLOWING AREAS**

**Staff Parking**

Staff spaces are labelled in the front of the building and in the back of the building. A staff parking permit is required to park in these spaces. ***Students, parents, and visitors are not permitted to park in these spaces during school hours and 30 minutes before and after school hours.***

**North Staff/Visitor Parking Lot**

The small lot north of the tennis courts is **staff Parking only**.

**Reserved Parking**

These parking spaces are reserved for specific staff members that arrive early, need to travel and return during the day, or are here beyond the normal school day. ***Non-designated staff, subs, students, parents, and visitors are not permitted to park in Reserved spaces.***

If you see any parking violations, please report them to the front office. Thank you for your cooperation.

***My signature below indicates I have read and agree to the conditions listed in the 2025 – 2026 Student Parking Permit Contract***

Student Name:	Grade: ID#:
Student Signature:	Date:
Parent/Guardian Signature:	Date: